

Optimum Image sizes for the Bilby Activity MEDIA Box are:

1. 16:9 Aspect Ratio (to match the media box shape)
2. 1392 x 783 Pixels (to fill the media box without leaving empty space)

Instructions using Microsoft Photos App (Windows OS)

Download required photo to computer.

Open required photo with MS Photos App.

1. Change Aspect Ratio (if not already in 16:9)

- Click EDIT (top left)
- Click Change Aspect Ratio icon (bottom centre – default setting is 'Free')
- Choose 16:9 then reposition photo inside boundary to include desired parts
- Click SAVE AS – then Save As Copy (so you don't overwrite your original photo)

Return to the MS Photos App home screen (if not already displayed)

2. Re-size Image (Pixel dimensions)

- Click the ellipsis ... (top left)
- Choose Resize Image
- Check Pixels is selected rather than Percentage
- Enter 1392 width – the height should automatically change to 783 (if not, click the 'lock' between the width & height boxes)
- Click SAVE again

Your photo should now have the optimum Aspect Ratio and Pixel Dimensions to fill the Bilby Activity Media box.

Good Luck!